



AIA Eastern New York

A Chapter of The American Institute of Architects

Executive Committee Meeting Minutes

2010 AIA Eastern New York
Executive Committee

President:
Jeff Mural, AIA

President - Elect:
James Condon, AIA

Vice-President Programs:
Anna Campas, AIA

Treasurer:
Daniel J. Wilson, AIA

Secretary:
Edwin C. Anker IV, AIA

Past President:
David J. Pacheco, AIA

Board of Directors:
Bart Trudeau, AIA
Edmund Luzine, AIA
Clark Shaughnessy, AIA

AIA/NYS Director:
David J. Pacheco, AIA

AIA/NYS Alternate Director:
Bart Trudeau, AIA

Executive Assistant
Jillian R. Merriam

Date: June 23, 2010
Time: 5:30 PM
Location: 265 River Street
AIA Offices in the Arts Center of the Capital District

ATTENDEES

Jeff Mural, President (Jeff)
James Condon, President-Elect (James)
Anna Campas, Vice-President Programs (Anna)
Daniel J. Wilson, Treasurer (Dan)
Edwin C. Anker IV, Secretary (Ed A.)
Jillian Merriam, Exec. Assistant (Jillian)

Establishment of Quorum:

- Quorum established at 5:37 pm.

Member Open Comment Period:

- No members present to comment.

Executive Session:

- Executive Session entered at 5:38.
- Executive Session adjourned at 6:07.

Consent Agenda:

- No objections to the membership status report were voiced.
- The consent agenda passes unanimously.

Discussion Agenda:

- Ed moved that the Meeting Minutes from the June 3 Executive Committee Meeting be approved with the suggested amendments.
 - James seconded the motion.
 - The motion carried unanimously.
- **President's Report**
 - Back Rent Issue
 - Jillian spoke with the Arts Center and they will pardon our back rent. Jeff sent a letter documenting the conversation for approval by the Arts Center.
 - Liability Insurance
 - Insurance is up for renewal in June.
 - Jeff has requested the insurance company provide quotes for additional protections for the board (Directors and Officers Insurance)
 - Ed moved that Jeff be authorized to spend up to \$1200 for an increase in the annual insurance policy to cover additional insurance
 - Anna seconded the motion.
 - Motion carried unanimously.
 - Upstate NY Network

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A Chapter of The American Institute of Architects

- The caucus of Upstate NY AIA Chapters has invited the AIA ENY to join for several years.
- Jeff participated in the last meeting of the organization and felt the meeting was constructive.

- **Programs Report**
 - Jeff indicated that he had positive feedback about the LEED seminar in June.
 - Anna indicated that the LEED seminar made money for the AIA ENY.
 - September 2010: Green Building Products Showcase - 6 LU, Full Day Seminar sponsored by the Canadian Consulate.
 - Jeff requested Jillian put together some pricing for a projector. Jeff suggested that we wait until the end of the fiscal year to make a decision about purchasing a projector.
 - Anna added that Jillian had completed the presenter equipment lists and these could be voted on at the next regular meeting.

- **Boat Cruise**
 - James is looking at several days in August for the cruise.
 - James is continuing his efforts to attract a speaker for the event focused around Integrated Project Delivery.
 - Jeff suggested that James begin contacting sponsors for the event.

- **Treasurer's Report**
 - Dan indicated that the AIA ENY is in the red for May of 2010.
 - The AIA ENY is in the black year-to-date.

- **Acteva Issue**
 - Jillian revised the spreadsheet to reflect the changes that Jeff requested.
 - Jeff suggested that the AIA ENY stay with Acteva.

- **CanStruction**
 - Ed reported that the CANStruction Committee has settled on the NYS Museum Fourth Floor Plaza for the location for the event.
 - The event is scheduled for April 2011.

- **COTE Update**
 - Jeff had a conversation with Calvin Rugg and is interested in chairing the committee however he is not an AIA Member.
 - Calvin indicated that he would get back to Jeff about becoming a member and potentially chairing the committee.

- **Historic Resources Committee Update**
 - The Board is working on alternative members to chair the committee.
 - Dan thought that Clay Palazzo, a partner at JGWA might be a possible replacement and would talk to him about the possibility.

- **Newsletter**
 - Jeff discussed the policy regarding the submission and printing of member news.
 - James moved to accept the policy as-is to govern future newsletter submissions.
 - Anna seconded the motion.
 - Discussion regarding some editing changes to the policy.
 - Amended motion to include the editing changes carried unanimously.

AIA Eastern New York

A Chapter of The American Institute of Architects

- **2011 Slate of Officers**
 - Jeff indicated that he would contact James to discuss the slate.
- **AIA ENY Policy / Board Binder**
 - Tabled until the next meeting.
- **AIA NYS Director's Report**
 - David is working on the AIA NYS Convention 2012 Host Chapter Party.
 - Discussions regarding 2011 Officer Nominations.

Discussion Items for Next Meeting:

- AIA ENY Policy / Board Binder
- Reach out to RPI.
- AIA National modifying Continuing Education Provider procedures.

Business Agenda:

- No new items discussed.

Adjournment:

- Meeting adjourned at 7:37 pm
- Next meeting: Executive Committee; Wednesday, June 28th at 5:30pm, AIA ENY offices at 265 River Street.