



AIA Eastern New York

A Chapter of The American Institute of Architects

2011 AIA Eastern New York Design Awards Call for Entries

AIA Eastern New York Chapter is pleased to announce the 2011 Design Awards Program. This is a local awards program to honor the accomplishments of its members. In establishing the event, a special effort has been made to select criteria which will present architecture not just as beautiful form, or even innovative technology, but as a well-conceived, professional response to specific client problems. In selecting this emphasis, it is hoped that the perception of architecture to the general public will be enhanced. Our Award Winners will show why the use of a professional architect represents long-term value and overall client satisfaction.



AIA ENY Design Award 2010 Honoree
JMZ Architects and Planners, P.C.

2011 Design Awards Guidelines

Please review all guidelines carefully as some have changed.

Eligibility

The professional category is for projects designed by current members in good standing of the Eastern New York Chapter of the American Institute of Architects completed within five years of the submission date. The licensed architect submitting the entry shall, if requested, give evidence as to the authorship of the work. Where the architect is not the sole author, all other participants in shaping the concept shall be credited as part of the submission. There is no limit to the number of entries that may be made by an eligible member in the professional category.

The student category is intended for current students in accredited schools of Architecture. Any work generated during their academic career is eligible. Student entrants need NOT be AIAS members to enter. Only one entry per student is permitted.

The jury may bestow Honor awards and (lesser) Merit awards in the following categories:

Professional Categories – Fee: \$150/entry

- **Residential**
 - Small Project - less than 5,000 square feet
 - Large Project - 5,000 square feet or more
- **Institutional**
- **Commercial/ Industrial**
 - Small Project - less than 5,000 square feet
 - Large Project - 5,000 square feet or more
- **Urban Planning/ Urban Design**
- **Historic Preservation/ Adaptive Reuse**
- **Interiors**
- **Emerging Architects** – recognizes commissioned architectural design work by practicing emerging architects licensed 10 years or less
- **Un-built** – recognizes commissioned architectural design work by practicing architects not yet built or complete

Applicants may self-designate categories, however the ultimate category and number of award(s) presented will be at the sole discretion of the jury.

Student Category – Fee: \$25/entry, \$15/entry for AIAS Members

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Submission Requirements:

Board: Each entry must be a single mounted board. The dimension of the board is to be minimum 24"x36" and maximum 36"x48". The submission board must be blind; that is it must not contain the name of the architect. The project name should be indicated on the back of the board to allow proper processing. The awards committee reserves the right to tape or blackout any identifying information on the boards. Please leave a blank space on the board for the project information card: see *Concealed Information*.

Project Information Packet: The packet must include the following information submitted in a folder:

- 1 Completed Checklist** – Include at the front of the project information packet.
- 2 Concealed Information** – In an envelope. An identification card to affix to the front of the board after judging (*Please allow space on the board and a suggested location for this card – approximately 2"h x 4"w recommended*):
 - Submitting Architect's Name and Firm Name(s) and logo if desired
 - Project Title, Client Name & Project Location
- 3 Narrative Description** – A 400 word or less printed description of the project which you may choose to use in part or in whole on the board as well. Submit four blind copies and an electronic file in MS Word format on the project's CD. The description should include pertinent information about the project that you wish to convey to the jurors. You may use the following questions as a guide:
 - *What were you asked to do by the client?*
 - *What were the agreed upon goals of the project?*
 - *How did the completed project address these goals?*
 - *How did you address the design problem(s)?*
 - *How does the architecture of your project affect the community?*
- 4 Digital Images and Photo Release** – Electronic images of the submission board and all individual images must be submitted in JPG format on the project's CD. These images should be of publication quality. Images may not be emailed or embedded in the Word document. Please indicate which **one** image you would like used for publicity and the **two** images to be used during the multi-media design awards ceremony. The photo release must be filled out for all the images included on the board and project CD.

Multiple entries may not be combined in one folder or on one project CD. Please submit multiple entries separately.

If any of the above is not included in the project information packet at time of submission, the submission board will be disqualified.

2011 Schedule

November 25, 2011	Submit Registration Form and Entry Fee (Must Be Postmarked by this Date)
December 16, 2011	Design Boards & Submission Materials (Must Be Received by 4:00pm at the AIA ENY Office on this Date)
January 2012	Jury Meeting
February 29, 2012	Design Awards Reception & Ceremony The Arts Center, Troy, New York

2011 AIA Eastern New York Design Awards Call for Entries

Address all submissions to:

AIA Eastern New York
2011 Design Awards
265 River Street, Suite 201
Troy, New York 12180

Awards Presentation

Presentation of Awards will be made at the AIA ENY Design Awards Reception and Ceremony in February 29, 2012 at the Arts Center in Troy, NY. All design award entry boards will be on display for the evening. Those projects receiving awards will be exhibited again at the AIA New York State Annual Convention in Saratoga Springs on the evening of September 27, 2012.

Return of Material

Design boards for those not chosen for display at the AIA NYS Annual Convention should be picked up at the end of the evening of the Design Award Reception & Ceremony. If left, these will be kept at the AIA ENY office for 30 days after the reception then discarded. Design boards for those projects receiving awards will not be available to be picked up until after the AIA NYS Convention in September 2012.

Questions? Call AIA Eastern New York at (518) 720-3030; fax at (518) 720-3031; or email to admin@aiaeny.org. Please also refer to the AIA ENY website www.aiaeny.org to review the call for entries and guidelines.

Cancellation Policy:

Design Award Entries may be cancelled up to 4:00 pm, December 16, 2011, and receive a full refund. Any cancellations after 4:00pm, December 16, 2011 will be subject to the approval of the Design Awards Committee, less a \$50.00 administration fee. All cancellation and refund requests must be in writing or emailed to admin@aiaeny.org.



AIA ENY Design Award 2010 Honoree
Balzer Hodge Tuck Architecture PLLC



AIA Eastern New York

A Chapter of The American Institute of Architects



AIA ENY Design Award 2010 Honoree
Tetra Tech Architects & Engineers



AIA Eastern New York

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2011 Design Awards Program – Registration Form (page 1 of 2)

Complete one copy of this form for each submission. Enclose appropriate fee, and send to the address below. Must be postmarked on November 25, 2011.

Architect Firm Name

Submitting Architect's Name *(must be a NYS registered/licensed Architect & AIA ENY Member)*

Are you still affiliated with this firm? Yes No

If no, list current firm: _____

Address

City/State/Zip

Phone

Fax

Email

Contact Name, if different

Fees: ___ Professional
 \$150.00 per entry

_____ AIA ENY Member ID#

_____ NYS License #

___ Student
\$25.00 per entry (\$15.00 per AIAS entry)

_____ AIAS Member ID#

\$_____ Total Registration Fee

Registration Form Submissions must be postmarked by November 25, 2011

Late entries will not be accepted

AIA Eastern New York
2011 Design Awards
265 River Street, Suite 201
Troy, NY 12180

Questions on Registration form?

Call AIA Eastern New York at (518) 720-3030 or email: admin@aiaeny.org

Name of Project

Project Location (Address)

City/State/Zip

Name of Client

Client Address

City/State/Zip

Name and title of primary Client Contact

Phone

Month and Year Project Completed

Other in-house members of the design team:
(name & title)

Significant consultants of the design team
(firm name, discipline)

Significant Contractors and Suppliers
(firm name, discipline)

I hereby acknowledge that the information provided in this submission is true and that, to the best of my ability, I have credited all those along with myself who were significantly responsible for the design process.

Both the client and credited design firm are aware of and are in agreement with submission of this project for award.

I recognize that the Chapter reserves the right to retain possession of this submission for publicity and display, should it receive an award. Therefore, I have taken measures to clear for reproduction all photographs and drawings included. I relieve AIA Eastern New York from all responsibilities for copyrights and photographers' fees which may be connected with the use of submission material.

Signature

Date



AIA Eastern New York

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2011 Design Awards Check List for each entry

Please return form by December 16, 2011

Project Name _____

Submitting Architect's Name _____

Contact Name (if different) _____

Contact Phone & Email _____

Category (See Submission Requirements) – Entrant must specify category

Professional Category

Residential

Small Project - less than 5,000 square feet

Large Project - 5,000 square feet or more

Institutional

Commercial/ Industrial

Small Project - less than 5,000 square feet

Large Project - 5,000 square feet or more

Urban Planning/ Urban Design

Historic Preservation/ Adaptive Reuse

Interiors

Emerging Architects

Un-Built

Student Category

Checklist

Design Board

This checklist included in the front of the Project Information Packet

Concealed Information envelope with information card

Four (4) Copies of Narrative Description

Project CD, including Narrative Description in Word and Images in JPG format

Photo Release(s)

**Send all entries to:
AIA Eastern New York
2011 Design Awards Program
265 River Street, Suite 201
Troy, NY 12180**



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RELEASE FORM – DRAWINGS/PHOTOS/SLIDES (for each entry)

The owners and copyright holders of the drawings or photographs, as indicated on this form, submitted to AIA Eastern New York (AIA ENY) in connection with the 2011 Design Awards Program, hereby grant permission to AIA ENY to use and reproduce this material for the following purpose:

- For editorial use in AIA ENY publications and audiovisual presentations.
- For publicity in other media for 1 year from the date of the Design Awards event.

Check:

- Images for Design Awards Publication
- Images for Multi-media presentation at Design Awards event

AIA ENY will attempt to include credit and any notice of copyright on drawings or photographs that AIA ENY publishes, and will endeavor to include this information with material distributed to other media or retained in its library archives. However, AIA ENY will not be responsible for the failure of other persons or media to identify this information in their publications.

No royalties or other amounts shall be payable by AIA ENY for use of these materials.

I affirm that I am the sole owner and/or copyright holder of the drawings or submitted herewith, that they are original works, and that neither these materials nor the permission granted hereby infringes upon the ownership, copyright, trademark or rights of others.

Firm (*Please Print*)

Project Name and Location

Photographer's Name

Photographer's Phone #

Contact Name

Telephone

Fax

Email

Signature

Date

*This release covers the following materials, which are part of the submission: Drawings (list); Photographs (list). Use back of form if additional space is required.

Note: Separate forms must be executed, and materials must be identified if there is more than one owner of copyright holder.