



AIA Eastern New York

A Chapter of The American Institute of Architects

Board of Directors Meeting Minutes

2011 AIA Eastern New York
Executive Committee

President:
James P. Condon, AIA

President - Elect:
Daniel J. Wilson, AIA

Vice-President Programs:
Pasquale Marchese, AIA

Treasurer:
Jeffrey R. Mural, AIA

Secretary:
Anna P. Campas, AIA

Past President:
Jeffrey R. Mural, AIA

Board of Directors:
Bart Trudeau, AIA
Edmund L. Luzine, AIA
Clark J. Shaughnessy, AIA

AIA/NYS Director:
Jeffrey R. Mural, AIA

AIA/NYS Alternate Director:
Edmund L. Luzine, AIA

Executive Assistant
Jillian R. Merriam

Date: July 27, 2011
Time: 5:30 PM
Location: AIA ENY, 265 River Street, Suite 201, Troy, NY 12180

ATTENDEES

James Condon, President (James)
Daniel Wilson, President Elect (Dan)
Pasquale Marchese, VP Programs (Pas)
Anna Campas, Secretary (Anna)
Jeffrey Mural, Past President & Treasurer (Jeff)
Bart Trudeau, Director (Bart)
Jillian Merriam, Exec. Asst. (Jillian)

Establishment of Quorum:

- Quorum was established at 5:47 pm.

Member Open Comment Period:

- No members were present to comment.

Consent Agenda:

- Minutes of the June meeting were approved.

Discussion Agenda:

- President's Report (James) – The announcement policy was reviewed and there are some changes from the previous version. A discussion ensued on a fee for non-member for-profit groups for email benefits. Email announcements are for continuing education, AIA ENY chapter administration and other matters at the discretion of the Board. Further discussion was tabled for the next meeting to allow for James' suggested updates.
- AIAENY Membership status – Two allied members are awaiting approval. Jeff moved to approve Andrea Langford Design, Dan seconded, motion passed unanimously. Jeff moved to accept application for NYSBA; Pas seconded, and the motion passed unanimously.
- Programs Report (Pas) –
 - Schedule of Events:
 - August 11 - EMPAC tour
 - August 23 - Boat cruise
 - September - 20 Canadian Consulate
 - October 27 - Owens Corning plant tour
 - November or December - Patrick Quinn lecture. Anna will forward all emails from Patrick to Pas.
 - No word on Dean Dougliis for September, Jeff will check.
 - The Dougliis and Quinn lectures should be coordinated with AIAS.
 - Jeff moved that Pas be named chairman of the Program committee to replace Dan Wilson; Anna seconded, and the motion passed unanimously

- Boat Cruise (Dan) – The speakers are locked in. Tasks still outstanding are submitting the programs for learning units, signing up more sponsors. It was suggested that Dan call newly approved allied members to sponsor.
- Committee Reports –
 - COTE(Anna) – Most events were already noted by Pas in the Programs report. The committee will need to set up the next meeting before the end of the summer.
 - 2012 Convention – The venue for the party is either the automobile museum or the horse racing museum. ENY AIA will try to include AIAS as volunteers.
 - Fellows – Frank has contacted local Fellows for feedback and to set up a meeting.
- Treasurer’s Report (Dan/Jeff) – Numbers for June: in the red \$1,106.16, YTD in the black \$4741.71. The finance committee will meet to review the numbers, prepare the 2012 Draft Budget and report back.
- Nomination Committee –
 - Slate of officers – It was suggested that attendance lists for continuing education programs be reviewed to see if any attendees may want to serve on committees or as officers. The committee will meet and report back in August.
 - Officer benefits – A discussion ensued as to possible incentives or benefits for officers, including a discount on programs. The benefits discussion was tabled for the finance/nomination committee for report at the August meeting.
- Newsletter (Jillian) – We will need to reach out to other firms for featured projects, and will try for smaller firms and firms that have submitted to design awards in the past. Jillian will try to line up some for the next several issues.
- AIA NYS Director Report (Jeff) – Highlights from the last meeting include a slate of officers for 2012, all are unopposed except VP of Government Advocacy. AIANYS will ask both the ENY board and some individual ENY members to fill out a survey to provide information for the AIANYS strategic plan. Proposed bylaws for AIANYS will be discussed at the August meeting and included in the next Architext with comments provided to Jillian.
- Executive Assistant Report (Jillian) – The IRT training was very helpful and Jillian will meet with James to come up with several key initiatives to start with.

Business Agenda: None

Adjournment: Meeting adjourned at 7:24 pm.