



AIA Eastern New York

A Chapter of The American Institute of Architects

Board of Directors Meeting Minutes

2010 AIA Eastern New York
Executive Committee

President:
Jeff Mural, AIA

President - Elect:
James Condon, AIA

Vice-President Programs:
Anna Campas, AIA

Treasurer:
Daniel J. Wilson, AIA

Secretary:
Edwin C. Anker IV, AIA

Past President:
David J. Pacheco, AIA

Board of Directors:
Bart Trudeau, AIA
Edmund Luzine, AIA
Clark Shaughnessy, AIA

AIA/NYS Director:
David J. Pacheco, AIA

AIA/NYS Alternate Director:
Bart Trudeau, AIA

Executive Assistant
Jillian R. Merriam

Date: October 26, 2010
Time: 7:30 PM
Location: 265 River Street
Art Center Conference Room

ATTENDEES

Jeff Mural, President (Jeff)
James Condon, President Elect (James)
Anna Campas, VP Programs (Anna)
Dan Wilson, Treasurer (Dan)
Ed Luzine, Director
David J. Pacheco, Past President (David)

Jillian Merriam, Exec. Assistant (Jillian)

Establishment of Quorum:

- Quorum established at 8:05 pm.

Member Open Comment Period:

- Member comments were received at the preceding Annual Meeting.

Consent Agenda:

- Approval of the revised minutes from the September 2010 meeting were tabled for the November meeting.

Appointment of Secretary Pro-Tem:

- Anna continued in role as secretary pro tem in accordance with the vote taken at the annual meeting earlier in the evening.

Discussion Agenda:

- **President's Report:**
 - There are 6 extra days that Jillian will be working at the chapter office to make up for the 6 days spent at the State convention. One of those days she will take off, as per AIANYS policy of giving staff the Monday after the convention off. Jillian spent her day off working for ENY to prepare for the ENY business meeting.
- **Programs Report**
 - Anna indicated that the \$1400 check for the September and October programs with the Canadian consulate has been received.
 - The ADA program held in October was booked full and had very positive feedback. Revenue has not been determined yet but it will be at least \$1000.
 - There are no programs scheduled for November or December.
 - Jeff requested that Anna contact State Ed to line up a session on the new codes for December.
- **Distribution of Program Announcements**
 - The chapter needs to define benefits of membership to allied members. Jeff has received several complaints from a chapter member and an allied member concerning emails from non-member groups advertising events to our membership. Motion by

AIA Eastern New York

A Chapter of The American Institute of Architects

James that he draft rules and guidelines for information sharing via email with other professional organizations, allied members and members. The board policy would include advertising events on the website and Facebook as well as the newsletter. The motion was seconded by Ed.

- Dan amended the motion to develop a general announcement policy that may charge a fee for non-members to access our membership for event promotion. There may also be a provision to distinguish non-profit from profit-making groups. The amendment was accepted by James and Anna.
- **Newsletter**
 - Jillian will include information on the change in continuing education reporting.
 - Anna will include information on the prospective changes to the NYS Codes.
 - James will ask Bart Trudeau if he can contribute a featured project.
- **Executive Assistant Report**
- George Green will send out information on the Design Awards. The design awards will be submitted this year and judged in December, but the reception will be scheduled for early next year.
- **President/AIA NYS Director's Report -**
 - Frank Pitts will be the next AIA Regional Director.
 - Jeff will contact Mike Phinney or Gabe Hodge regarding the VP Programs position.
 - Jeff will prepare a statement defining the value added in terms of service to members to justify a dues increase to \$100. That was in my notes – if you do not see the need for this, then please delete.

Business Agenda:

- No new items discussed.

Adjournment:

- Adjournment at 8:50pm.
- Next meeting: Wednesday, November 17th at 5:30pm, AIA ENY offices at 265 River Street.