



AIA Eastern New York

A Chapter of The American Institute of Architects

Executive Committee Meeting Minutes

2010 AIA Eastern New York
Executive Committee

President:
Jeff Mural, AIA

President - Elect:
James Condon, AIA

Vice-President Programs:
Anna Campas, AIA

Treasurer:
Daniel J. Wilson, AIA

Secretary:
Edwin C. Anker IV, AIA

Past President:
David J. Pacheco, AIA

Board of Directors:
Bart Trudeau, AIA
Edmund Luzine, AIA
Clark Shaughnessy, AIA

AIA/NYS Director:
David J. Pacheco, AIA

AIA/NYS Alternate Director:
Bart Trudeau, AIA

Executive Assistant
Jillian R. Merriam

Date: September 22, 2010
Time: 12:00 PM
Location: 265 River Street
AIA Offices in the Arts Center of the Capital District

ATTENDEES

Jeff Mural, President	(Jeff)
James Condon, President-Elect	(James)
Anna Campas, Vice-President Programs	(Anna)
Daniel J. Wilson, Treasurer	(Dan)
Edwin C. Anker IV, Secretary	(Ed A.)
David J. Pacheco, Past President	(David)
Bart Trudeau, Director	(Bart)
Jillian Merriam, Exec. Assistant	(Jillian)
Banni Singh	(Banni)

Establishment of Quorum:

- Quorum established at 5:35 pm.

Member Open Comment Period:

- No members present to comment.

Consent Agenda:

- The consent agenda was approved by acclamation.

Discussion Agenda:

- **COTE Update**
 - Banni was present at the meeting to give an update on the current initiatives that the COTE is working on.
 - COTE will organize CEU's for the upcoming ECO Show which is similar to the Green Material Expo from past years.
 - COTE is organizing presentations at local libraries highlighting environmental strategies for the general public.
 - Dan requested that COTE provide a budget for activities during the 2011 fiscal year.
 - Jeff requested that Jillian draft a letter to the membership regarding the dues increase for his review.
 - Banni indicated that the AIA ENY COTE falls under the Northeast Region COTE and has reached out to the regional director to see how the Chapter can work with the Region going forward.
- **Executive Session**
 - James moved that the Board enter executive session.
 - David seconded the motion.
 - Executive Session entered at 6:00
 - Executive Session concluded at 6:28
- **President's Report**

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- Jeff indicated that he has not received any additional information regarding the insurance for the AIA ENY but will have this information prior to the annual meeting.
 - Ed asked whether the Construction event would be covered under the current policy. Jeff indicated that it would be covered by the current policy and any necessary riders could be issued if necessary.
- Francis Pitt's application to the AIA College of Fellows
 - Jeff indicated that Frank would be applying based on his extensive work in the healthcare market.
 - David moved to accept and endorse Frank's application.
 - Motion was seconded by James.
 - After discussion, the motion carried unanimously.
- **AIA ENY Annual Meeting**
 - James indicated that the VP for Programs and the Treasurer positions were still vacant.
 - Dan agreed to accept the nomination for the President Elect and would vacate his position as Treasurer.
 - David moves to allow Jeff and James to approach potential members to fill vacant spots on the slate and present them to the board before the next Architext issue is published.
 - Ed seconded the motion.
 - The motion carried unanimously.
- **AIA NYS Convention**
 - Bart questioned how he is allowed to vote at the NYS Convention.
 - David moves to permit Bart to be the designated director to vote at the convention as he sees fit.
 - James seconded the motion.
 - The motions carried unanimously.
 - The board agreed to support Frank Pitt's nomination to the College of Fellows at the convention.
 - Changes to the by-laws and voting at the convention were discussed at length.
- **AIA ENY Budget**
 - James moves to accept the budget as proposed by Dan.
 - Anna seconded the motion.
 - David requested that an additional \$3000 be added to the budget for programs in 2011.
 - James amended his original motion to include the additional program monies as part of the 2011 budget.
 - The motion carried unanimously.
- **Treasurer's Report**
 - Struck from the agenda based on previous discussions during this meeting.
- **AIA NYS Update**
 - Bart questioned how he is allowed to vote at the NYS Convention.
 - David moves to permit Bart to be the designated director to vote at the convention as he sees fit.
 - James seconded the motion.
 - The motions carried unanimously.
- **Boat Cruise**
 - Currently running approximately 30 people short of the minimum of 100 people.

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- Based on projections, the boat cruise is anticipated to lose money.
- **Programs Report**
 - September 16 – Canadian Consulate Program – 80 Attendees. Anna indicated that they will run the program again on October 6.
 - October 21 – 4 Hour ADA Seminar. David volunteered his projector for the seminar.
 - No program plans for November or December.
- **Canstruction**
 - Ed indicated that he will formally introduce the Canstruction event to the membership at the Boat Cruise.
- **Newsletter**
 - Jillian will need to have all information for the newsletter by Monday, September 28th.
 - Jillian requested biographies from the current slate of officers.
 - Ed brought up the NYSSPE Engineers Week and how the AIA ENY could be involved.
 - Jeff indicated that the GPI advertisement would need to be resized.
 - Jeff requested that Jillian change the language in the allied member solicitation from “advertize” to “sponsorship”.
- **AIA NYS Update**
 - The Amicus Brief was discussed and approved by the board.
 - The Host Chapter Party for the 2012 NYS Convention will potentially be held at the Saratoga Auto Museum.
- **Wireless Router**
 - David mentioned that the router access was impeded.
 - Ed will contact Bill Budd to see if he has information regarding the issue.

Adjournment:

- Meeting adjourned at 7:50 pm
- Next meeting: Annual Meeting; Tuesday, October 26 at 5:30pm at 265 River Street.